

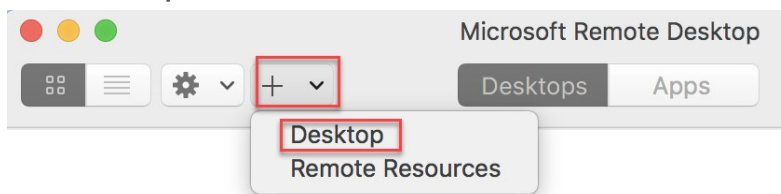
- *These instructions are for connecting to Windows machines migrated into Shared IT Services.*
- *The remote Windows machine must be powered on, but you do not need to be logged in to the remote Windows machine.*
- *Your Mac must be OS X 10.11 or higher, with a 64-bit CPU.*

Before you begin: You will need the computer name that you want to connect to in order to complete these steps.

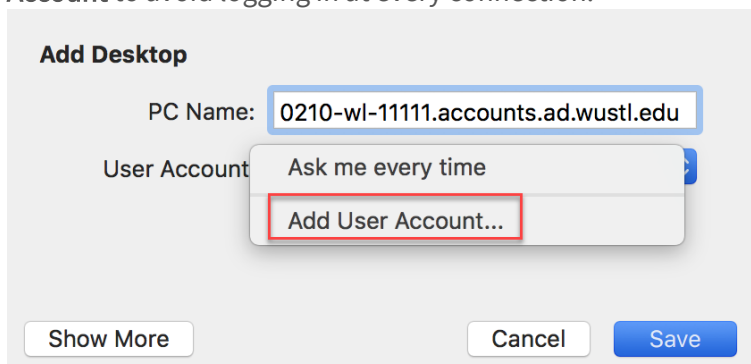
1. If you are not on WUSM-secure or hard-wired to the WashU network, you will need to connect through VPN before using Microsoft Remote Desktop. **Ensure your VPN is connected before beginning.**
2. **Install Microsoft Remote Desktop 10** This is a free app available for download and install on the App store. For WashU managed Macs, you may also install this app from Self Service, located on your dock.



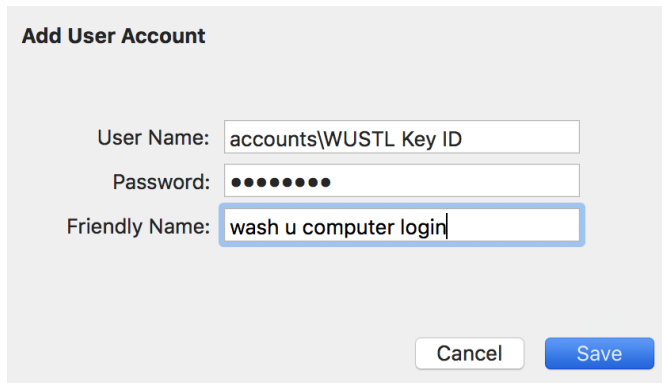
3. Open Microsoft Remote Desktop, once installed.
4. Click the Add Desktop button in the center of the screen, or click the **+** sign at the top left and choose **Desktop**.



5. **Enter the name of your computer** (labeled on your device), **followed by accounts.ad.wustl.edu**. To save time in the future, you may wish to **Add User Account** to avoid logging in at every connection.



6. In the Add User Account window, be sure to precede your WUSTL Key Id by **ACCOUNTS**



Add User Account

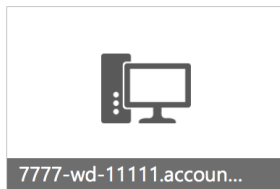
User Name:

Password:

Friendly Name:

Then click Save.

7. Your desktop will now appear in the main window. Click the icon to open your connection.



8. To disconnect from your remote Windows machine, go to Microsoft Remote Desktop menu at top of screen, and select Quit.

